

Dear Families,

We hope this message finds you well. We wanted to take a moment to share a few reminders to help ensure smooth mornings and days for everyone at school.

Arriving on Time:

Lately, we've noticed a higher number of late arrivals. Please remember that the school gates close at 8:50 a.m. After this time, children will be marked as late. Arriving on time helps set the tone for a positive and focused start to the day, both for your child and their classmates. Children arriving late are missing vital learning time. Late arrivals can also sometimes lead to disruptions, so we truly appreciate your support in making punctuality a priority.

Leaving Early:

We kindly ask that early pickups are arranged in advance with the school office and Headteacher and are kept to a minimum. These will only be authorised in exceptional circumstances such as medical appointments.

Ordering School Lunch:

A quick reminder about our MCAS system for ordering lunches. Recently, there's been an increase in lunches not being pre-ordered, which creates extra work for our office and kitchen teams. To help things run smoothly, we kindly ask that if you haven't ordered a lunch, you provide your child with a packed lunch.

We truly value your cooperation and understanding in these matters,

Thank you for your continued support!

Miss Coombe



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